

CFO Job description

Responsibilities:

- Oversee the financial operations of the company, including budgeting, forecasting, and financial analysis
- Ensure compliance with all relevant accounting standards, including IFRS
- Manage the general ledger accounting and balance sheet reconciliation processes
- Perform account reconciliations to ensure accuracy and completeness of financial data
- Prepare and review financial statements and reports for internal and external stakeholders
- Coordinate with external auditors for annual audits and regulatory reporting requirements
- Provide technical accounting guidance to ensure compliance with accounting principles and regulations
- Develop and implement financial policies and procedures to improve efficiency and internal controls
- Conduct financial analysis to support decision-making processes

Requirements:

- Bachelor's degree in Accounting or Finance, CPA preferred
- Proven experience as a Comptroller or in a similar role
- Strong knowledge of financial management principles and practices
- Proficiency in debits, credits, and general ledger accounting
- Experience with balance sheet reconciliation and account reconciliation processes
- Familiarity with regulatory reporting requirements
- Excellent technical accounting skills
- Strong attention to detail and accuracy in financial reporting
- Advanced proficiency in Microsoft Excel and other financial software applications

Note: This job description is not intended to be all-inclusive. The employee may be required to perform other related duties as assigned to meet the ongoing needs of the organization.

Job Type: Part-time

Salary: \$60,000.00 - \$66,400.00 per year

Expected hours: 32 per week

Benefits:

- 401(k) 4% Match
- Employee assistance program
- Professional development assistance
- Retirement plan

Position - may be transitioned to full-time

Schedule:

- Monday to Friday

Work setting:

- In-person